

September 13, 2016

MEMORANDUM

TO: Board of Visitors Audit Committee

Frank Reidy, Vice Chair  
Mary Maniscalco-Theberge '78  
Robert M. Tata '86

FROM: David F. Harnage  
Chief Operating Officer

SUBJECT: Meeting of the Audit Committee – Thursday, September 22, 2016

The Audit Committee of the Old Dominion University Board of Visitors will meet on Thursday, September 22, 2016 from 8:00 a.m. to 8:45 a.m., in the Board Room of Webb University Center. The agenda for the meeting is noted below.

AGENDA

- I. Approval of Minutes– The Committee will consider a motion to approve the minutes from the Audit Committee meeting held on Thursday, June 9, 2016.
- II. Report from the Internal Audit Director Amanda Skaggs, Internal Audit Director
  - A. Internal Audit's Quality Assurance Improvement Program
    1. Annual Confirmation of Internal Audit's Independence
    2. Audit Charter Review No Proposed Revisions
  - B. Audit Projects in Process
    1. Distance Learning
    2. Accounts Payable Vendor Payments
    3. Cognos/ Insight (Operational Data Store)
    4. Confucius Institute
    5. College of Engineering and Technology
    6. Facilities Management
    7. Office of the President
    8. SOBRAN Facility Contract

III. Anticipated Audit Reports and Issues (Closed Session)

A.