



# Authorization for Securing New Faculty

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Please prepare a contract for the person and position described below:

1. Name \_\_\_\_\_
2. Address: \_\_\_\_\_
3. Position Title \_\_\_\_\_
4. Unit \_\_\_\_\_
5. Salary: \_\_\_\_\_
7. Number of Months: \_\_\_\_\_
6. Effective Date: \_\_\_\_\_
8. Contract Period: \_\_\_\_\_
9. Is this person a U. Scitizen?      Yes      No  
If the answer is no, what is the appointee's visa or immigration status? \_\_\_\_\_
10. Is there additional information about the immigration status of this (ti)-1tis/v2 ( s)1 (/dub1 (e)/dub1 rA5

Please attach copies of the following documents:

- x The candidate's vitae/resume
- x The Affirmative Action Selection Report (Form 9)
- x A draft paragraph for inclusion in the resolutions for the board of Visitors agenda materials.

Faculty Position Number: \_\_\_\_\_

DEAN/DIRECTOR \_\_\_\_\_ DATE \_\_\_\_\_

VICE PRESIDENT \_\_\_\_\_ DATE \_\_\_\_\_

OEID Review:      Approved      Denied  
DATE \_\_\_\_\_

# ate of Birth

